

GOVERNMENT OF THE DISTRICT OF COLUMBIA CONSTRUCTION CODES COORDINATING BOARD



MINUTES OF AUGUST 12, 2009 MEETING DCRA Director's Conference Room 941 North Capitol Street, NE Washington, D.C.

Members Present:

Mr. Alex Berley
Mr. Greg Colevas
Mr. Marc Fetterman
Mr. David Hollinger
Mr. Gerald Keys
Mr. Ethan Landis (by phone)
Mr. Don Masoero
Mr. Herbert Taylor
Mr. Nick Majett, Chairperson (*ex officio*)

Members Absent:

Mr. Robbie Sabbakhan

Public Guest

Mr. Robert Hershey
Ms. Jill Stern

Call to Order	Mr. Majett called the meeting to order at 10:16 a.m.
Roll Call and Approval of Agenda	MOTION: Board has a quorum to proceed (Masoero, Taylor seconds) Approved unanimously.
Approval of July 22, 2009 Minutes	MOTION: Accept the final draft minutes from the Board's July 22 nd meeting (Masoero, Hollinger seconds). Unanimous approval.
Review and Approval of August 12, 2009 Agenda	Board members provided final draft agendas MOTION: Accept the draft August 12 th agenda (Masoero, Taylor seconds) Unanimous approval.
Review and Discussion of Proposed Bylaws	MOTION: Amend Article 5 Section 2 to read "Election of Officers, with the exception of the Chairperson, shall take place each year at the September meeting. Nominations from the floor, if any, shall also be made at this time. The Board shall vote for Officers by open ballot." (Masoero, Taylor seconds) Approved 7 aye votes and 1 abstention (Keys).

POINT OF ORDER: Proceed through bylaws in order for discussion and

vote when a complete review is finished. (Fetterman)

PROPOSAL: Amend Article 1 Section 2 to read “The purpose of the Board shall be to promulgate amendments to the District of Columbia Construction Codes in Title 12 of the District of Columbia Municipal Regulations (“Construction Codes”), pursuant to the guidelines of Mayor’s Order 2009-22.” Straw vote: Approved unanimously.

PROPOSAL: Amend Article 1 Section 3a to read “Meet regularly on a schedule established by the Chairperson to carry on the business of the Board and make decisions on issues coming before the Board in a manner to maintain a set of Construction Codes that will be in compliance with District laws;” Straw vote: approved unanimously.

PROPOSAL: Amend Article 1 Section 3c to read “Adopt any other matters which shall be in harmony with the spirit of Mayor’s Order 2009-22; and” Straw vote: approved unanimously.

PROPOSAL: Amend Article 1 Section 4a to read “Elect officers and approve the appointment of individuals to technical advisory groups;” and amend Article 4 Section 2 to read “The Chairperson shall appoint chairpersons of technical advisory groups. The chairpersons shall preside at all meetings of the technical advisory groups, and appoint members with the approval of the Board, make or second motions, and have voting rights.” Straw vote: approved unanimously.

MOTION:: Make bylaws corrections and additions, tables those that the Board cannot agree on, after completely revising draft, vote on working bylaws with caveat that we will make more edits to the bylaws Table sections of bylaws that are unclear and proceed through Keys, Masoero seconds)

PROPOSAL: Amend Article 1 Section 4b to read “Execute and accomplish matters adopted by the Board;”

Recess 11:17am

Resume 11:24 am

PROPOSAL: Amend Article 2 Section 3 to read “Only Board members shall have the right to vote. All actions of the Board shall be approved at a duly authorized meeting with a quorum, through a favorable vote of a

majority of Board members serving on the Board at the time of the vote.”
Straw vote: Tabled for legal opinion.

PROPOSAL: Amend Article 2 Section 4- Discussion tabled until legal opinion related to Article 2 Section 3 is received.

PROPOSAL: Amend Article 2 Section 5 to read “**Guests**
Guests can participate in the general session with approval of the Chairperson. Appearance of guests may be vetoed by a majority of Board members present. The Chairperson may at any time authorize guests to participate in general sessions and technical advisory group sessions.”
Straw vote: approved unanimously.

Chair clarified Article 2 Section 6. Salaries from Board members’ employers are not included in expense reimbursement policy in the bylaws.

MOTION: Amend Article 3 Section 2 to read” Each Board meeting shall be recorded, with the exception of duly called executive sessions of the Board. Copies of the minutes shall be distributed to all Board members at the following duly authorized meeting, and Board members will vote to approve those minutes. (Keys, not seconded)

MOTION: Adopt all bylaws with amendments made at August 12th meeting (Masoero, Berley seconds) Motion withdrawn

MOTION: Schedule special meeting prior to next scheduled Board meeting to review remaining bylaws. (Masoero, Taylor seconds)
Approved unanimously

Discussion of officer appointments

Mr. Masoero called for volunteers for Board officers.

MOTION: Table discussion to appoint officers until next scheduled Board meeting. (Masoero, Keys seconds)

TAG Progress Report

Mr. Masoero clarified that TAG members are not required to reside within the District of Columbia

Mr. Berley advises Board members to seek TAG member candidates who can commit to teams.

MOTION: Board will approve a structural subcommittee at next meeting. (Berley, not seconded) Motion withdrawn.

New Business	Mr. Masoero provided a Board member update. Ms. Jill Stern, Mr, Robert Hershey, and Mr. Clay Curtis are expected to be appointed to the Board prior to the next scheduled meeting.
Next Meeting	The next meeting of the Board will be held on Wednesday, September 24th, 2009 at 10 a.m. Mr. Majett will send the Board members a draft agenda and other materials by email.
Adjournment	MOTION: Adjourn the meeting (Fetterman, Keys seconds) The meeting was called to adjournment at 12:22 p.m.